Continuous Enrollment Cancellation Fee Schedule

Continuous Enrollment Cancellation

A cancellation request must be made by the parent or legal guardian who enrolled the student. Please complete the PDF and return via email or in person to the Enrollment Office. If notice is received by January 31st, you will have no further financial obligation for the following year. If the cancellation request is submitted any time *after* January 31st, you will be responsible for a percentage of the following school year's fees and/or tuition as outlined below.

Cancellation Fee Schedule

Listed below are the fees for which you will be responsible when a request is submitted *after* January 31.

February - March withdrawal for following school year:
$400 tuition deposit (per family)
$300 enrollment fee (per student)
Activity fee (per student)

In ***addition*** to the charges above, you will be responsible for the following in case of a later request:

April – May withdrawal	5% of assessed tuition
June – July withdrawal	10% of assessed tuition
August – September withdrawal	20% of assessed tuition
October – November withdrawal	40% of assessed tuition
December – January withdrawal	60% of assessed tuition
February* – March* withdrawal	80% of assessed tuition
April* – May* withdrawal	100% of assessed tuition

**current year*