**Substitute/Guest Teacher Application**

**I. Personal Information**

Name (first, middle initial, last): Click or tap here to enter text.

Street address: Click or tap here to enter text.

City, State, Zip Code: Click or tap here to enter text.

Email address:Click or tap here to enter text. Phone number: Click or tap here to enter text.

Are you a United States citizen? Choose an item.

Date of Birth: Click or tap to enter a date.

If no, are you legally able to work in the United States? Choose an item.

Position for which you are applying: Click or tap here to enter text.

Date you would be available for employment: Click or tap to enter a date.

**II. Christian Background and Views**

1. Are you currently a member/regular attender in good standing of a Christian church? Choose an item.
2. Name of church: Click or tap here to enter text.
3. Denomination Choose an item.
4. Do you participate in your church? Choose an item.
5. Describe your current (or past) participation. Click or tap here to enter text.
6. Do you understand and affirm our Statement of Faith and policies regarding employment at Oakdale Academy? (Please ensure you have thoroughly read them all at <https://oakdaleacademy.com/about-oa/employment.html>
   1. Statement of Faith Choose an item.
   2. Mission Statement Choose an item.
   3. Classical Christian Education Choose an item.
   4. Relationship to the Community Choose an item.
   5. Statement on Life Choose an item.
   6. Religious Employment Criteria Choose an item.
   7. Policy on Religious Character Choose an item.
   8. Code of Christian Conduct Choose an item.
   9. Nondiscrimination Policy Choose an item.

**II. Personal Philosophy**

Please answer the following questions in the space provided (use extra paper as necessary).

1. What is a Christian? How does one become a Christian?

Click or tap here to enter text.

1. What is your view of the Bible and its authority? What is its role in your life?

Click or tap here to enter text.

**IV. Educational Background and Experience**

Please attach photocopies of all your college/university transcripts.

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| --- | --- | --- | --- | --- |
| **School Name** | **Dates Attended** | **Major/Min0r** | **Degree Awarded** | **GPA** |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**V. Employment Experience**

Starting with the most recent employer, please list all positions you have held for the past ten years. Use a separate sheet of paper if extra space is needed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Employer | City, State | Phone | Position | Dates | Supervisor |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date.  Click or tap to enter a date. | Click or tap here to enter text.  May we contact?  Choose an item. |

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| --- | --- | --- | --- | --- | --- |
| Employer | City, State | Phone | Position | Dates | Supervisor |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date.  Click or tap to enter a date. | Click or tap here to enter text.  May we contact?  Choose an item. |

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| --- | --- | --- | --- | --- | --- |
| Employer | City, State | Phone | Position | Dates | Supervisor |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date.  Click or tap to enter a date. | Click or tap here to enter text.  May we contact?  Choose an item. |

**VI. References**

1. Have you ever been charged with child abuse? Choose an item.
2. If yes, were you convicted? Choose an item.
3. Have you ever been arrested? (Felony or Misdemeanor) Choose an item.
4. If yes, when? Click or tap to enter a date.
5. If yes, were you convicted? Choose an item.
6. Please give details of any arrests and/or convictions. Please note that untruthful answers will be cause for dismissal.

Click or tap here to enter text.

Please provide at least three professional references. Include your current pastor, no relatives please.

1. Name: Click or tap here to enter text. Relationship: Click or tap here to enter text.

Email: Click or tap here to enter text. Phone number: Click or tap here to enter text.

1. Name: Click or tap here to enter text. Relationship: Click or tap here to enter text.

Email: Click or tap here to enter text. Phone number: Click or tap here to enter text.

1. Name: Click or tap here to enter text. Relationship: Click or tap here to enter text.

Email: Click or tap here to enter text. Phone number: Click or tap here to enter text.

Do we have permission to contact your references? Choose an item.

**VIII. Final Information**

1. I waive my right to view any of the information and comments given to Oakdale by my references. Choose an item.
2. I understand that I must submit to a federal criminal records and fingerprint background check prior to being employed by Oakdale Academy. Choose an item.
3. I understand that any untruthful answer may prevent me from being hired—or if hired, may result in my immediate dismissal. Choose an item.
4. I grant permission to Oakdale Academy to inquire about my employment history and educational history and to verify all information provided in this application, my resume, and other documents submitted for employment. Choose an item.

Signature: Date: Click or tap to enter a date.

Printed name: Click or tap here to enter text.

Submit application in person, via US mail, or via email attention to:

Dr. David J. Stanton IV, Headmaster

3200 Beacham Road | Waterford, MI 48329

[dstanton@oakdaleacademy.com](mailto:dstanton@oakdaleacademy.com)

*Non-discrimination Policy*

*Oakdale Academy does not and shall not discriminate on the basis or race, color, gender/sex, national origin/ancestry, disability, marital status, age, or military status in any of its activities or operations. Oakdale Academy is an equal opportunity employer.*